



Community Transport

(Brighton, Hove & Area) Ltd

Preston Barracks Lewes Road Brighton BN2 4GL
Telephone number 01273 677559/ Fax number 01273 677742

APPLICATION FORM PRIVATE AND CONFIDENTIAL

Return this form to:
Brighton and Hove Community Transport
Preston Barracks
Lewes Road
Brighton BN2 4GL

Position Applied for:

Surname	Forenames	Title
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address:

Post Code

Telephone

Mobile

NI Number

Current UK driving licence YES/NO

Groups

Expiry Date

Details of Endorsements

Midas Certificate YES/NO

Are there any restrictions on you taking up employment in the UK YES/NO
If yes please provide details



VAT registration No. 792 4246 11
Registered Office at the address shown
Industrial and Provident Society Reg. No. 27319R

Why have you applied for this position?

5. Names, addresses and telephone numbers of two referees: (If you have been employed preferably one of your referees should be your latest employer, who will only be approached if the position is offered).

1.

2.

Do you have a physical or mental impairment? YES/NO

Please specify any special arrangements or work associated with any impairment

Please specify any special arrangements you will need to attend an interview

Attendance: (Please indicate number of days sick leave taken in the past two years and the reasons)

CRIMINAL RECORD BUREAU CHECK

Appointment to this post is subject to the postholder satisfactorily passing an Enhanced level Criminal Record Bureau (CRB) check.

Standard CRB checks contain details of any spent or unspent convictions, together with any cautions, reprimands or warnings recorded on the Police National Computer. In addition to recording all the information that would be recorded on a Standard check, an Enhanced check will also contain any relevant non-conviction information held locally by the police.

All applicants called for interview will be asked to provide details of their criminal record at an early stage in the application process. We request that this information is sent in a separate, sealed envelope, addressed to the General Manager and marked CONFIDENTIAL. This information will only be seen by those who need to see it as part of the recruitment process.

At interview, or in a separate discussion, we will ensure that an open and measured discussion takes place on the subject of any offences or other matter that might be relevant to the position. Failure to reveal information that is directly relevant to the position sought could lead to the withdrawal of an offer of employment.

Community Transport complies with the CRB Code of Practice. A copy is available on request.

Community Transport undertakes to discuss any matter revealed in a CRB Disclosure with the person seeking the position before withdrawing a conditional offer of employment.

Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offences.

Declaration

I confirm that the information given in this application is true. If I am successful in obtaining this post and the information is later discovered to be incorrect I understand that the appointment may be terminated by Community Transport (Brighton, Hove & Area) Ltd.

I agree that should I be successful in this application I will require Criminal Records check and should the disclosure not be to the satisfaction of the organisation any offer of employment may be terminated or withdrawn.

Signed..... Date.....